

**TOWN OF SOMERS
BOARD OF FINANCE
REGULAR MEETING MINUTES
Monday, June 23, 2014
7:00pm
Lower Level Conference Room**

1. CALL TO ORDER:

The meeting was called to order at 7:00pm by Chairman Jim Persano.

2. MEMBERS PRESENT:

Finance Members present included Chairman Jim Persano, Vice Chairman Steve Krasinski, and Members Mike Parker, Tim Gieb, Joe Tolisano and Tom Mazzoli. Also present were First Selectman Lisa Pellegrini, Selectman Bud Knorr and CFO Mike Marinaccio.

3. BOE Update:

None.

Mr. Krasinski was concerned that definitive roof construction numbers would not be readily available for the fall bonding schedule and wanted a commitment from the BOE that there would be. He also wanted a commitment from the Town that the Mountain Road Construction Project would be ready to bond according to the bonding schedule. He did not want to end up incurring additional expense by having to do another Bond Anticipation Note (BAN). Mr. Persano asked the CFO to draft a statement to the BOE for him to sign as to that fact.

4. Selectmen's Update:

Mrs. Pellegrini updated the Board as to the Status of the CIP items recently approved by the BOF as per request. Updates include the following:

DPW Tractor (\$47,170) – On order, no delivery date yet

DPW Loader (\$130,634)- On order, no delivery date yet

Fuel Island (\$9000)-\$4,142.70 spent so far. Project to be finished after school ends

Police Vehicles SUV and Cruiser received. All invoices have not yet been received. As of now \$31,070.22 has been expended for the SUV. \$29,477.65 has been expended for the Cruiser.

Senior Bus (\$49,020)-Received.

Fire Tanker Cab and Chassis (\$124,293) has been received.

Once all invoices are in a formal report will be made.

5. CIP Recommendation:

Mr. Parker briefed the Board as to the recent CIP recommendations which were voted on at the previous BOF meeting. The CIP Committee is giving the BOE an opportunity to gather some additional information on CIP projects before the next meeting.

Mrs. Pellegrini mentioned that the second installment of the BOE Network Upgrade in the amount of \$45,000 was not approved at the last BOF meeting and asked if that was something the BOF was prepared to do tonight as it would give the BOE adequate time to purchase the equipment and install the upgrades. Mr. Parker did not believe that the Board needed to vote on the matter and instead said that the money was available for the upgrade. No action was taken.

Mr. Parker asked Mrs. Pellegrini if the second police cruiser was ordered since the last meeting and asked if she would send him the paperwork regarding it. Mrs. Pellegrini replied that it was ordered and that she would ask Lt. Claudio to forward the information over.

6. Appropriations and Transfers:

Department: DPW

Transfer To:

Overtime	100-3015-030-0110-5-05	16,618.00
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Transfer From:

Regular Salaries	100-3015-030-0110-5-00	16,618.00
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Department: DPW

Transfer To:

Overtime	100-3015-030-0110-5-05	11,101.30
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Transfer From:

PT Temp Salaries	100-3015-030-0110-5-04	11,101.30
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Department: Human Services

Transfer To:

Food/Food Related	100-5130-070-0630-5-00	1,500.00
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Transfer From:

Supplies	100-5130-070-0619-5-00	1,500.00
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Department: Information Technology

Transfer To:

Technology Supplies	100-0017-010-0613-5-00	2,391.99
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Transfer From:

Technology Services	100-0017-010-0334-5-01	2,391.99
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Department: Information Technology

Transfer To:

Technology Supplies	100-0017-010-0613-5-00	4,000.00
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Transfer From:

Waste Disposal	100-3034-040-0421-5-04	4,000.00
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Department: Registrars

Transfer To:

Elections Temporary	100-0035-010-0130-5-00	700.00
Printing	100-0035-010-0551-5-00	650.00
Supplies	100-0035-010-0612-5-00	<u>400.00</u>
		1,750.00

Transfer From:

Training	100-0035-010-0130-5-00	700.00
Equipment Maintenance	100-0035-010-0432-5-00	<u>1,050.00</u>
		1,750.00

Department: Police

Transfer To:

Uniform Maintenance	100-2017-020-0650-5-00	400.00
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Transfer From:

Part Time Police	100-2017-020-0120-5-01	400.00
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Transfer To:

Shift Premium	100-2017-020-0151-5-00	200.00
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Transfer From:

Part Time Police	100-2017-020-0120-5-01	200.00
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Transfer To:

Vehicle Maintenance	100-2017-020-0433-5-00	550.00
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Transfer From:

Vehicle Fuel	100-2017-020-0626-5-00	550.00
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Department: Fire Department

Transfer To:

Training	100-4124-020-0322-5-00	800.00
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Technology Services	100-2016-020-0616-5-03	2,000.00
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Vehicle Maintenance	100-2016-020-0433-5-00	7,000.00
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Personal protective	100-2016-0200-616-5-01	<u>4,500.00</u>
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14,300.00

Transfer From:

Equipment Maintenance	100-4124-020-0432-5-00	800.00
Volunteer Stipend	100-2016-020-0160-5-01	3,600.00
Gas Allowance	100-2016-020-0617-5-00	3,300.00
Building Maintenance	100-2016-020-0614-5-00	3,300.00
Pager Maintenance	100-2016-020-0335-5-00	1,300.00
Health Services	100-2016-020-0616-5-03	<u>2,000.00</u>
		14,300.00

A motion was made by Mr. Tolisano to approve the above listed transfers, seconded by Mr. Mazzoli. All others approved and the motion passed.

7. Approval of Minutes:

- 3/11/14 Special BOF Meeting Minutes
- 3/25/14 Special BOF Meeting Minutes
- 4/10/14 Special BOF Meeting Minutes
- 4/21/14 Special BOF Meeting Minutes
- 5/20/14 Special BOF Meeting Minutes

The Minutes of the February 24, 2014 Special BOF Meeting were also added to be approved.

Mr. Tolisano made the motion to approve the six minutes listed above, seconded by Mr. Gieb. All others approved and the motion passed.

8. Other Business:

None.

9. Adjournment:

A motion was made by Mr. Tolisano to adjourn the meeting at 7:38pm, seconded by Mr. Gieb. A unanimous vote followed and the meeting was adjourned.

Respectfully Submitted by,
Lisa Pellegrini-Recording

Minutes are not official until accepted at a subsequent meeting.